



## **VACANCY: EXTENSION OFFICER EASTERN (X1)**

Fiji Pine Trust (FPT) was established by the Fijian Government under the Fiji Pine Decree 1990. The Trust is governed in accordance with the Fiji Pine Trust Rules dated 13<sup>th</sup> May 2008. The Trust has entered into service level agreement with Fiji Pine Limited and Ministry of Forests to provide landowner based services which includes:

- (i) Awareness and consultation;
- (ii) Training on business and commerce;
- (iii) Liaison and dispute resolution;
- (iv) Management of extension forests.

We are seeking to recruit individual with suitable qualifications, experience, who are highly motivated and have dynamic personality for the position of Extension Officer Eastern (x1) to be based at our Drasa HQ

### **Responsibilities**

- Provide efficient and effective technical and administration support to assist the pine schemes in the Eastern., establishment of silvicultural practices, inventory, harvesting, sawmilling
- Attend meetings with the landowners to verify boundary and other lease related disputes.
- Undertake survey data and title search with the leasing authorities.
- Maintain required forestry records for plantations mapped.
- Analyse and evaluate facts, prepare and present concise oral and written reports.
- Develop and sustain solid relationship with company, stakeholders and customers.
- Any other tasks as assigned by Supervisor/Manager or respective Heads of FPT.

### **Qualification & Experience**

The successful candidate must have the following prerequisites:

- Degree or Diploma in Forestry and Environmental Science.
- 2 - 3 years of relevant work experience.
- Knowledge in Forest mapping activities.
- Good aerial photo interpretation skills.
- Good understanding of land ownership structures and relevant laws.
- Good understanding or experience in forestry operations.
- Effective communicator, innovative and passionate for the job.
- Display strong attention to detail and accuracy.
- Self-motivated, reliable, punctual and positive attitude.

- Must be able to meet deadlines and work under minimum supervision.
- Must be a team player, have a can do attitude with good personal presentation and effective communication skills.
- Clean valid Group 2 driver's licence, will be an added advantage.

Excellent communication skills combined with the ability to work in a challenging environment is essential.

Applicants should write or email in by 20<sup>th</sup> January 2023, Friday 4.00pm with a comprehensive application package to:

Or hand delivered to the address below:

Vacancy - **Extension Officer Eastern**  
Human Resources Unit  
Fiji Pine Trust  
PO Box 5721  
Drasa  
Lautoka

Email: [tnabou@fpt.com.fj](mailto:tnabou@fpt.com.fj)  
[dtabualovoni@fpt.com.fj](mailto:dtabualovoni@fpt.com.fj)

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**Only shortlisted applicants will be contacted**